



Mideast Division Bulletin January 1 - 2014

This Mideast Division Bulletin is to provide communication on administrative policy and pending events within the division. These are areas that I want the Departments and Detachments to focus on to ensure the Mideast Division complies with directives from MCL National HQ. Disseminate this information to all detachments. Departments are requested to submit any information on scheduled events within their area to the Division Adjutant, Roger Ware at rrware@yahoo.com and Division Web Sgt, Bruce Rakfeldt: mclbrucerakfeldt@triad.rr.com The Division web site is: www.mclmideastdiv.org. The Chain of Command is: Individual - Detachment - Department - Division - National.

Mideast Division Officers:

NVC:	Mike McLain:	mclain@suddenlink.net	Home: 304-464-5049
Assistant NVC:	Bruce Rakfeldt:	mclbrucerakfeldt@triad.rr.com	Home: 336-578-9446 Judge Advocate:
	Gerard F. Devlin:	gerarddevlin@aol.com	Home: 301-262-1696
Jr. Past NVC:	Arvel "Bud" Raines:	budraines30@comcast.net	Cell: 301-697-9994
Chief of Staff :	Tommy Grunwell:	grundoon627@gmail.com	Home: 301-662-0586
Adjutant:	Roger Ware:	rrware@yahoo.com	Home: 304-636-4365
Paymaster:	R. Frederick Wise	fwise@ococean.com	Home: 410-213-2543
Chaplain:	Lee Taylor:	justlee.taylor@yahoo.com	Home: 540-297-4633
Aide-de-Camp:	John "Jack" Severn:	jack7rn@comcast.net	Home: 301-865-1962
Sgt-at-Arms:	Charles Minton:	ssgtcdminton@yahoo.com	Home: 252-452-0728
Sgt-at-Arms:	Jeffrey Jones:	jdjones0311@aol.com	Home: 252-205-0627
Web Sergeant:	Bruce Rakfeldt:	mclbrucerakfeldt@triad.rr.com	Home: 336-578-9446 Marine For Life:
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Ambassador:	Guy Hall:	usmc376@juno.com	Home: 410-946-2399

NVC

Mike McLain
159 Kittle Street
Williamstown, WV 26187

ANVC

Bruce Rakfeldt
2717 Clifford Ray Road
Haw River, NC 27258

Adjutant

Roger Ware
181 Weese Street
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Department Commandants:

Department of Delaware			
Commandant:	R. Frederick Wise:	fwise@ococean.com	Home: 410-213-2543
Department of Maryland			
Commandant:	Stuart Blair:	thistleman@verizon.net	Home: 410-665-6440
Department of North Carolina			
Commandant:	Gregory Hunt:	DoNC.Commandant@Outlook.com	Home 828-342-2024
Department of Virginia			
Commandant:	Roy Smith	Commandant@VirginiaMarines.org	Home 540-820-1910

Department of West Virginia

Commandant: Roger Ware: rrware@yahoo.com Home: 304-636-4365
Capital Marine Detachment 516

Commandant: Chuck R. LaBerge: Chuck.laberge@comcast.net Home: 352-391-9259
National Capital Detachment 382

Commandant: John Kovalcik: NJRV@sc.rr.com Cell: 843-333-4618
London UK Detachment 1088

Commandant: Mark Scher markescher1@gmail.com VOIP :248-823-5942

National Membership Manager letter December 31, 2013 - Change to Dues

Paymasters and Commandants of the Marine Corps League

At the National Convention in Grand Rapids, MI, the delegates approved a national increase of \$2 effective January 1, 2014. The portion of annual dues coming to National Headquarters is now \$20, with \$25 due for any new member. The delegates also approved a new Life Member dues structure. National headquarters will be using the new amounts for all renewing, new and life members. Transmittals that don't reflect the changes will be returned to the Paymaster.

As a reminder, the new Life Member dues structure is as follows;

Age Category	1 Jan 14
0-35	\$500
36-50	\$400
51-64	\$300
65 - over	\$200

Johanna Hill, Membership Manager

She also enclosed with her copy of this letter to every paymaster, a copy of the transmittal with the new dues amounts listed. The carbon copy version of the updated transmittal is currently on order and will be mailed out when they are received at National.

National Membership Manager letter of December 31, 2013 – Transmittals

Paymasters of the Marine Corps League

Our new database at National Headquarters is now over one year old. This new database has brought many advantages in addition to some challenges and necessary changes. This letter is to remind you of some of those changes.

The top of each transmittal has a space for the Detachment Name and Number. Please fill in both the name and number, as we use both for accessing member's information in the database and for filing.

The Database also handles reinstatements differently. There are no reinstatement fees for delinquent members, as decided at the convention in Mobile. However, the membership department needs to be able to identify those that have been delinquent for more than a year. Please continue to enter their code on the transmittal as "R/I".

When submitting a change of address for a member, please use code "COA" on the transmittal. Include two entries - for the old address and the new - and indicate which entry is the new address. In some cases, we have

already updated the member's address.

The new database has allowed the membership department to be more efficient and timely in our duties, but we need your assistance in these matters. Thank you for your attention to these issues. Please contact us with any questions or concerns.

Johanna Hill, Membership Manager jhill@mcleague.org

Division Membership

Division unpaid as of 12/31/2013

Delaware - 32; Maryland - 195; North Carolina - 439; Virginia - 313; West Virginia - 72
Total for the Division – 1051

Here are the totals for the Division as of 12/31/13

PLM: 3572 Paid: 2978 Total Paid: 6550 Unpaid: 1051

Here are the changes since the 9/30/13 membership roster:

PLM +73 Paid: +6 Total Paid: +79 Unpaid: -101

The notice that the life member fee was going to increase helped increase our PLM.

The total unpaid decrease has to take into account, those unpaid members who were delinquent for a year that were dropped to the inactive list. Our division membership continues to increase and all departments are thanked for helping grow the League.

Department Commandants need to contact their Detachment Commandants and address what they are doing on membership retention and reducing their unpaid members.

National has mailed every Department Commandant and Department and Detachment Paymaster a copy of their Department and Detachment membership roster dated 12/31/2013. This roster lists all unpaid members and gives the expiration date for all annual dues paying members. Paymasters in using this copy can track all their members and should know the current status of each member. When a member pays their dues, the paymaster should mark on the roster as paid and thus have a complete roster of all unpaid as well. Every Detachment Commandant, Jr Vice Commandant and Paymaster should concentrate every month on all unpaid members and in recruiting new members. Let's see if we can continue to contact those unpaid members and get them paid up. Staying in touch with all your detachment members on a timely basis ensures they are aware of detachment meetings and activities. If the detachment is active in the community it generates more media attention and helps in selling the League. This also reinforces that exposure within your community that your detachment is playing a part in community affairs.

Detachments must ensure that their administrative actions are completed each year. This includes: Nomination, Election and Installation of Officers and filing the Report of Officer Installation (ROI), filing 990 N e-file with IRS, filing of Paid Life Members (PLM) Audit using the 6/30/13 roster, keeping their detachment Locator page updated on the department web page. Membership Dues Transmittal forms should be submitted every month that members pay their dues and not kept until it is completely filled up with names, as this makes their payments late. Holding meetings and keeping Minutes, conducting annual financial audits of your detachment accounts on changes in accountability or officers, especially following elections. Ensure your detachment EIN

is accurate and that you are not using another unit's EIN. If you have a hard time locating your EIN, Charter date, incorporation date, PLM Audit, then include it in your detachment membership meeting Minutes. Anytime that an administrative function is completed it should be included in your Minutes.

In reviewing the detachment information as listed on the information that National has on record, there are numerous administrative procedures not completed for some detachments in the division including no 990 N e-file, no PLM audits, ROI's not submitted. There is no date of Charter or incorporation. National is going to continue addressing these areas so all detachments need to update this information so they can look at the additional page included with their membership roster and see what information is missing.

VA Compensation Rates Effective January 1, 2014

<u>Rate</u>	<u>single</u>	<u>with spouse</u>
10%	\$130.94	\$130.94
20%	\$258.83	\$258.83
30%	\$400.93	\$448.74
40%	\$577.54	\$641.28
50%	\$822.15	\$901.83
60%	\$1041.39	\$1137.01
70%	\$1312.40	\$1423.95
80%	\$1525.55	\$1653.04
90%	\$1714.34	\$1857.76
100%	\$2858.24	\$3017.60

New Member Incentive Award from NJVC Richard Gore

As an incentive program, to assist in "new member acquisition efforts, please pass the following on to the Departments and Detachments under your jurisdiction with your own comments of support and encouragement. This award has been approved by the National Commandant and will be presented to the winning Detachment at the National Convention in August 2014.

1} There will be an award of One Thousand (\$1,000.00) dollars to the single Detachment in the Marine Corps League, that follows the criteria listed here and can document that the requirements have been met.

2) This contest will have an effective time period from December 1, 2013 to July 1, 2014.

3) This includes any existing Detachment or new Detachments which is chartered during this time period.

4} The Detachment that recruits the largest number of NEW members will be declared the winner.

5} In the event of a tie, a drawing will be held at the convention to declare the winner.

6} These new members must be documented on a Membership Dues Transmittal form that must be processed through the Department and received no later than July 10, 2014

7) The Official Results will be tabulated by National Headquarters from the Membership Database Reports.

9} League members who have previous membership who were dropped from the rolls as "delinquent" will not count as they will be "retained" members, not "new".

Please get this out to the Department Commandants and follow up to assure they notify and follow up to their Detachments.

THIS AWARD WILL BE AWARDED ONLY TO A DETACHMENT. IT IS NOT AN INDIVIDUAL AWARD.
TOP COMBINED NEW MEMBER RECRUITS IN A DETACHMENT!!!!!!

We ask that each of you personally monitor the progress being made by your Detachments and drive their participation. Please let me know how things are progressing in your Division.

**Semper Fidelis -
Richard D. Gore, Sr.**

Membership Recruitment and Retention

Every Department Commandant, Department Paymaster and Detachment Paymaster within the Mideast Division will receive the 12/31/2013 Quarterly roster from MCL National of the total membership within their respective detachment. When the roster arrives this membership information must be shared from the Department Commandant to the Department Jr Vice Commandant and addressed to each Detachment Commandant. The focus must be to address and contact all unpaid members within each detachment in the division. Recruiting new members and retaining current members is one of the most important missions in the detachment. Paymasters should bring a copy of this roster to each membership meeting and read those names of all unpaid members. Too many detachments are not sharing this information and far too often the members of your detachment may not know who has or has not paid their annual dues. By sharing this information with your Commandant, Jr Vice Commandant and members of your detachment it will help reduce your list of unpaid members. Many of your members will contact some of these unpaid and do what they can to get them to pay their dues.

2014 Mid Winter National Staff Conference

2014 Midwinter National Staff Conference will be Feb 13-15, 2014, at Fairview Park Marriott in Falls Church, VA. The Department Commandant's Council is Thursday, February 13th at 1700. All Department Commandants or their representatives are required to present their respective reports during this council. In the event a Department does not have anyone in attendance, a copy of their Department Report should be mailed to Mideast Division NVC Mike McLain, 159 Kittle St, Williamstown, WV 262187 cell : 304-482-0752 so he can present it. Departments should present a copy to Mideast Division NVC Mike McLain and National Sr Vice Commandant John Kovalcik. Bring 50 copies for distribution. Department Commandants, your report should focus on all those areas that National Sr Vice Commandant Kovalcik has listed. The section that follows is what is required. Please be specific and provide the information that he desired in your Department Report. Limit your report to three minutes.

National Sr Vice Commandant John Kovalcik - Commandants Council

Commandants All,

It is quite apparent since our last council we left the room and the world stood still. No communication at all. We were going to talk across all lines for the good of the League. Mid-Winter 2014....Start!!!!!! and keep going - the job is never done.

Needed:

01. Your Department Strength
02. Increase or Decrease from the Commandants Council of 2013.
03. Reasons for Plus or minus.

04. Program for Recruitment or Retention.
05. Professional Development, are you implementing the program. How?
06. Delinquent Members...How do you handle.
07. Do you have a Marine For Life Representative?
08. Have you had any interaction with the MCL Foundation?
09. Chapter Nine Activity.

Questions to:

843.333.4618 - Cell, 843.293.4612 - Fax

John Kovalcik NSRV

Detachment Web Site or Locator Page

National Headquarters is tasking every Detachment in the Marine Corps League to focus on its Detachment web page or locator page. Many Detachments have not updated their locator page with current officers and mailing addresses. Some Detachments do not have a locator page and they are tasked to go to the MCL National web page under the Professional Development Program, duties of appointed officers and look up the Web Sgt. Specific information is listed on how to gear up your Detachment page. In addition, the Commandant of each Detachment can send a request for the Department Web Sergeant to become their Detachment Web Sgt in certain situations. This is good for the Department as a whole and ensures every detachment is on line as per National Headquarters CTO Richard Blum. If your detachment has not set up or updated their locator page, this is mandatory as per National HQ and will be addressed at the next Department Quarterly meeting.

Division Marine of the Year

Section 300 (h) of the National Administrative Procedures outlines the criteria for selection of the National Marine of the Year. Using these provisions NVC Mike McLain has appointed the following Mideast Division members to form a committee to select a 2014 Mideast Division Marine of the Year. The Chairman is Bud Raines, Department of Maryland who is the 2013 Mideast Division Marine of the Year and members Roger Ware, Department of West Virginia, and Fred Wise, Department of Delaware.

The guidelines in Section 300 (h) (2) of the above reference must be followed for each nomination. Please insert "Division" in lieu of "National", as appropriate. Any regular member from the Mideast Division can be nominated and the Mideast Division MOY will be presented at the 2014 Mideast Division Conference, June 28, 2014 in Martinsburg, WV. Each letter of nomination must be mailed to the above chairman, registered return receipt, post marked not later than May 15, 2014. Mail to Bud Raines, PO Box 774, Cumberland, MD 21501-0774. Telephone: 301-697-9994.

The Marine of the Year Committee will announce the 2014 recipient during the Mideast Division Conference. The above provisions are for 2014 Marine of the Year selection only.

Semper Fi,

Mike McLain
NVC
Mideast Division

**MARINE CORPS LEAGUE
Mideast Division
Annual Conference Registration Form
June 27 - 29, 2014**

The Mideast Division, Marine Corps League Annual Convention will be held June 27 - 29, 2014 at the Holiday Inn, Martinsburg, WV. The room rate is \$83 per night, king or double room. **Please make your room reservation direct with the hotel no later than June 5, 2014, by calling 303-267-5500**

The closing Banquet will be held at the Holiday Inn and will cost \$35.00 per person. The menu will be buffet style. Conference registration is \$8.00 **To have your name tag printed and welcome packet prepared prior to your arrival, you must be pre-registered by June 5, 2014.** Please complete this form and make your check payable to "**MCL Detachment 1143**" and note on your check that it is for the 2014 Mideast Division Conference, and then mail both to:

Christine Glidewell
Adjutant/Paymaster
Marine Corps League Detachment 1143
186 Jefferson Village Drive
Ranson, WV 25438
WVTINK@comcast.net 304-728-8372 (Home) 703-675-0131 (Cell)

Please print and complete the following information as you want it to appear on your name tag.

<u>Attendee</u>	<u>Guest</u>
Name _____	Name _____
Title _____	Title _____
Det/Unit _____	De/Unit _____
Address _____	Address _____
City/State/Zip _____	City/State/Zip _____
Phone _____	Phone _____
Total \$ enclosed for pre-registration @ \$8 each X quantity _____	\$ _____
Total \$ enclosed for banquet tickets @ \$35 each X quantity _____	\$ _____
Grand total of both lines above	\$ _____

Pending Events

2014 National Midwinter Staff Conference Feb 13-15, 2014 at Fairview Park Marriott, 311 Fairview Park Drive, Falls Church, VA 22042 (703) 849-9400. Room rate is \$99 per night plus room tax.

2014 Department of WV Department Convention will be May 2-4, 2014 at the Holiday Inn Express, 50 Martin Street, Elkins, WV 26241 hosted by Leland D. "Crow" Crawford Detachment 956. Room rate \$77.00 plus room tax. Phone: 304-630-2266. Reservations can be made now and mention code: MCL or Marine Corps League and give dates. Free parking and continental breakfast 6 -10 a.m. Banquet \$20. Banquet speaker is Woody William - MOH recipient. POC is Roger Ware 304-636-4365 or rrware@yahoo.com.

2014 Department of MD Department Convention will be May 8-10, 2014 at the Princess Royale Oceanfront Hotel & Conference Center, 9100 Coastal Highway, Ocean City, Maryland 21842-2745. 1-800-4 ROYALE, (1-410-524-7777) \$95.00 (plus tax) Ocean-view/Pool-view. Ocean Front: \$129.00. Includes free continental breakfast

2014 Department of Virginia Department Convention will be May 16-17, 2014 at Sandcastle Ocean Front Hotel, 1307 Atlantic Avenue, 14th Street & Atlantic Blvd at Oceanfront, Virginia Beach, Virginia 23451. Telephone: 800-568-8520. Room rate and reservation is pending.

2014 Department of North Carolina Department Convention will be June 6-8, 2014 at the Ramada Inn in Burlington, NC hosted by the LCpl. Alan D. Lam Detachment #1209.

2014 Mideast Division Conference will be June 27-29, 2014 at the Holiday Inn in Martinsburg, WV hosted by Eastern Panhandle Detachment #1143. Room rate is \$83.00 plus tax, ask for "**Marine Corps League**" rate. telephone: 304-267-5500. Banquet: \$35.00. POC: Christine Glidewell WVTINK@comcast.net 304-728-8372 (H) 703-675-0131 (C)

2014 MCL National Convention will be August 3 - August 9, 2014 at Embassy Suites (all rooms sold out) tele: 304-347-8700 and Town Center Marriott (all rooms sold out) tele: 304-345-6500 in Charleston, WV. Additional hotels - Holiday Inn Express, Phone: 304-345-0600 or 1-800-HOLIDAY. Room Rate: \$107.00 Please provide Group Code MCL when registering. Fairfield Inn, Phone: 304-343-4661. Room Rate: \$89.00 Please provide Group Code MCLG when registering. For more information <http://www.2014mclnationalconvention.com/>

2015 MCL National Convention will be August 2015 at the Scottsdale Plaza Resort, 7200 N. Scottsdale Rd, Scottsdale, Arizona 85253. Room rate is \$94 plus room tax. Phone 480-948-5000